**QUESTION FORMULATION TECHNIQUE**

There are four rules for the QFT

1. Ask as many questions as you can. If you get stuck remember the question starters-Who, What, Why, When, Where, How
2. Do not stop to discuss, judge or answer the questions.
3. Write down every question exactly as it is stated.
4. Change any statement into a question.

STEPS IN QFT

1. Generate questions based on the QFOCUS
2. Categorize the questions into two groups: Open ended and Close Ended
3. Change two opened questions into closed end and two closed ended into open ended.
4. Prioritize your questions: choose three of the most important questions, or three that you would like answered first, or need to answer first.
5. Reflect-How could you use these questions?
6. Reflect on this process overall.

**NOTES**

CLOSE ENDED QUESTIONS- Can be answered with a 1 or 2 word response. Yes or No questions, or True or False questions.

EX: *Will* this material be on the test? Yes it will.

OPEN ENDED QUESTIONS-Requires an explanation.

EX: *What* will be on the test? On the test you will be responsible for knowing the causes of the French Revolution, how Marie Antoinette came to be queen, and the 15 vocabulary words from class.

**CLOSED ENDED QUESTIONS**

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| **ADVANTAGES** | **DISADVANTAGES** |
| * Short and to the point * Easy to grade-gives quicker feedback * Can assess a lot of information in a short period of time. * If you do not know you can take an educated guess. * You get a very clear answer. * There is a right and wrong answer to the question. | * Questions can be confusing due to lack of details * Gives not credit for thought process * Does not require deep thought process * You can get answers correct by guessing. * May know learn what you want to know. * Close off any opportunity for discussion. |

**OPEN ENDED QUESTIONS**

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| **ADVANTAGES** | **DISADVANTAGES** |
| * Allows you to give details and explain your answer. * Allows you to show people your thought process behind your answer. * Can get partial credit on assignments. * Provides an opportunity to use personal opinions and experiences in your response. * Makes material more personal. * There is no right or wrong answer-multiple answers. * Requires a high degree of thinking and planning. * Can be persuasive and change people’s minds. * Gives a realistic picture of what you know. Cannot guess the answer. | * Requires a solid understanding of the material to answer. * Takes longer to complete. * Feedback is longer in coming back to you. * If you do not have the answer you may lose interest in the subject. * Answers can have a lot of grey area, no right or wrong answer can sometimes be frustrating. |